

Affirmity

Audit Management Module of CRC

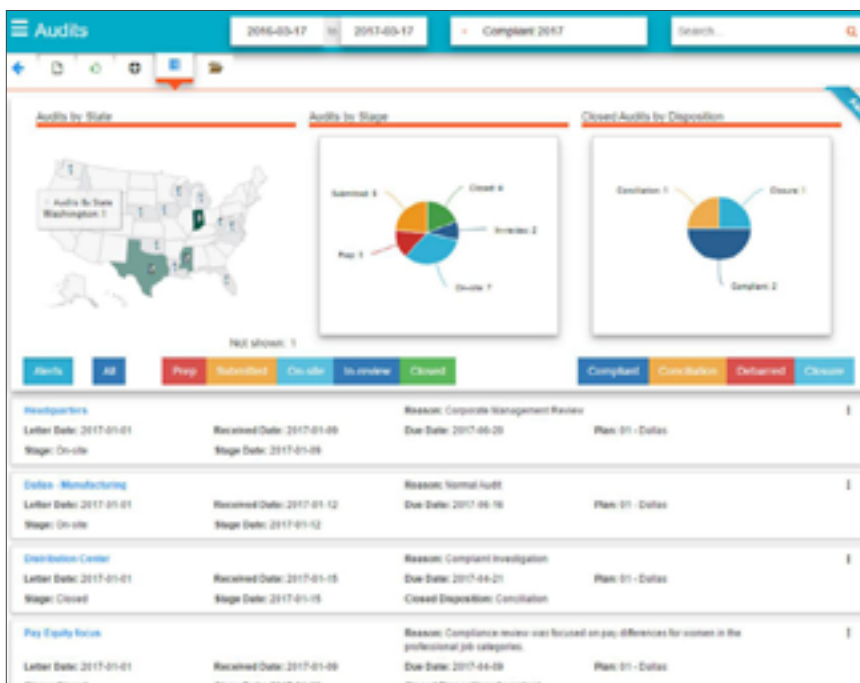
Be Proactive or Prepare to be Reactive

Preparing for an OFCCP compliance evaluation is a complex and demanding exercise. Affirmity has identified at least 88 individual tasks that must be completed within 30 days of receiving a Scheduling Letter. These tasks include collecting, organizing and analyzing all components of your Affirmative Action Plans. Unfortunately, many organizations fail to submit all audit components in a timely manner, inviting costly consequences from the OFCCP.

With the Audit Management Module of CRC (Complete Resource Center), you can manage and track all the information, tasks, contacts, and due dates proactively. Not only can you proactively prepare for an OFCCP audit, you can even complete an OFCCP audit with confidence.

Key Features

- Track, manage and securely store all information required to address OFCCP audits
- Maintain a comprehensive task list and automatically send out email alerts
- Manage audit activity logging
- Manage audit disposition tracking
- Easily generate audit status reports



The Audit Summary Dashboard is your hub for viewing all audits at any stage. Easily view important dates, current stage, audit reason, and other details so you can stay current on all audits.

Alerts	All	Unassigned	Past Due	Completed	Not Completed
01.0	Notify - Load copy of Scheduling Letter to CRC	Date: 2017-03-24	Completed: Yes	Due Date: 2017-03-27	1
02.0	Notify - Validate location address on audit letter	Date: 2017-03-24	Completed: Yes	Due Date: 2017-03-27	1
03.0	Notify - Notify management team (CEO, highest level site manager)	Date: 2017-03-24	Completed: Yes	Due Date: 2017-03-24	1
04.0	Notify - Notify External Teams (PeopleFluent, recruiting vendors, etc.)	Date: 2017-03-24	Completed: Yes	Due Date: 2017-03-27	1
05.0	Notify - Notify Internal Teams (Talent Acquisition, Compensation, Legal, etc.)	Date: 2017-03-24	Completed: Yes	Due Date: 2017-03-31	1
06.0	Notify - Identify point of contact who will communicate with OFCCP	Date: 2017-03-24	Completed: No	Due Date: 2017-03-31	1
07.0	Notify - Identify audit response team	Date: 2017-03-24	Completed: No	Due Date: 2017-04-03	1
08.0	Notify - Review PeopleFluent's Information Needed for an OFCCP Audit	Date: 2017-03-24	Completed: No	Due Date: 2017-03-31	1
09.0	Notify - Host audit response team meeting and set audit calendar	Date: 2017-03-24	Completed: No	Due Date: 2017-04-05	1

The Audit Manager List provides a comprehensive task list so you can proactively manage audit submission activities, responsible parties and documents.

Key Benefits

- Mitigate risk by avoiding loss of information and ensuring timely submissions
- Efficiently manage multiple audits at different stages at the same time
- Eliminate untrustworthy manual recordkeeping with a secure and centralized data management system
- Archive all audit documentation for future reference
- Mitigate risk by easily setting alerts for audit and conciliation submission deadlines

About Affirmity

Affirmity, a former division of PeopleFluent, provides expert analysis, consulting, training, and software to optimize affirmative action and diversity and inclusion programs. A part of Learning Technologies Group plc (LTG), Affirmity serves more than 1,100 organizations—including global corporations, mid-sized organizations, and small businesses.

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